

RELIGIOUS ACCOMMODATION REQUEST FORM

In accordance with federal and state laws and University of Massachusetts Board of Trustees policies, the University of Massachusetts Dartmouth prohibits discrimination on the basis of religion. The University provides reasonable accommodations for members' sincerely held religious beliefs or practices unless doing so would impose an undue hardship on the University. A reasonable religious accommodation is any adjustment to the work and/or academic environment that will allow the individual to practice his/her religion. "Undue hardship" is a practice, procedure, or financial cost which unreasonably interferes with business operations at the University.

To make a religious accommodation request, please complete this form and submit it to the Office of Equal Opportunity, Diversity & Outreach. This information will be maintained confidentially to the extent practicable under the circumstances. If you have any questions, you may call the office at 508-910-6405.

Name: _____

Title/Position: _____

Department: _____

Work Phone Number: _____

Home or Cell Phone Number: _____

E-mail: _____

Please specify the religious belief/practice you have for which you are requesting accommodation.

What accommodation are you requesting at this time? What are some accommodation options?

The Office of Equal Opportunity, Diversity & Outreach will:

- review your religious accommodation request;
- if necessary, participate in a conversation with you to learn as much as possible about the requested accommodation, as well as determine a reasonable and appropriate accommodation;
- contact you as to eligibility or status of your application within ten (10) business days upon receipt of the religious accommodation request; and
- decide what accommodation will be granted.

The decision of the Office of Equal Opportunity, Diversity & Outreach is final.

The above information is complete and accurate to the best of my knowledge and belief.

Signature

Date