


Center for Access and Success
 **UMass** | **Dartmouth**
 Division of Student Affairs
Faculty Letter

Dear Professor _____,

Recommended academic accommodation(s) for _____
 Student's Name

in _____
 Course

This student has given Center for Access and Success (CAS) permission to inform you that he/she has documentation of a disability on file in this office. According to the documentation and University policy, this student is eligible to receive the accommodations and/or modifications indicated below:

- _____ **Exam Accommodation(s)**
 - _____ Extended time (exams, quizzes, and labs)
 - _____ Use of computer
 - _____ Exam in large print (font size ____)
 - _____ Exam on tape
 - _____ Reader _____ Scribe
 - _____ Separate space with reduced distractions
 - _____ Alternate test format
- _____ **Evaluation of in-class assignments and exams to exclude spelling**
- _____ **Use of tape recorder in the classroom**
- _____ **Use of textbooks and other reading materials on tape**
- _____ **Note takers**
- _____ **Sign language interpreters**
- _____ **Front row/preferred seating**
- _____ **Course material in large print or on disk**
- _____ **Other** _____

The accommodations listed above may involve the cooperation of faculty and departments. Please feel free to contact Director of CAS at x8711.

Please review, sign, and return this letter (white copy) to the CAS (Gr. I 016). You should keep the yellow copy for your own records and give the pink copy to the student.

Director of CAS Signature	Print Name	Date
Student Signature	Print Name	Date
Faculty Signature	Print Name	Date

White copy – CAS Yellow copy – Faculty Pink copy – Student