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| <b>Title:</b> Student Technical Manager  |  |
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| <b>Description:</b>  |  |
| <p>Student Technical Managers are responsible for the technical supervision of events in Campus Services spaces; to include the Main Auditorium, Campus Center, Residence Cafe and Woodland Common facilities.</p> <p>Assist in the overall supervision of student technical staff; to include but not limited to; event setup, run, and breakdown, and the meeting of clients needs.</p> <p>Student Technical Managers are required to be patient, observant and detail-oriented.</p>   |  |
| <b>Skills Required/ Desired</b>  |  |
| <ul style="list-style-type: none"> <li>■ Knowledge of theatrical lighting and sound reinforcement.</li> <li>■ Ability to interact with clients and University staff members</li> <li>■ Ability to assist in the management of large scale events in the facets of; security, and technical service coordination etc.</li> <li>■ Ability to work with other service providers to coordinate the delivery of service for the client.</li> <li>■ Assist with emergency procedures if needed</li> <li>■ Flexible problem solver and service oriented individual</li> <li>■ Ability to efficiently delegate responsibilities to the student technical staff</li> <li>■ Ability to train other student staff in the areas of technical services</li> <li>■ Maintenance of confidential information of students (i.e. student performance, payroll information, etc.)</li> <li>■ Demonstrated understanding of the Campus Services policies on campus to include but not limited to; Campus services reservation policy, Alcohol policies, Dance policy, etc.</li> <li>■ Working knowledge of building and event manager responsibilities.</li> <li>■ Ability to advise the client in area of Technical Services.</li> <li>■ Ability to use scheduling software, office suite, and other software package.</li> </ul> |  |
| <b>Location:</b> Campus Services   |  |
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| <b>Hours:</b> Variable and Flexible  |  |
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| <b>Period of Employment:</b> Fall and Spring Semester  |  |
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| <b>Contact Person (s):</b> Greg Paciulan x6442 gpaciulan@umassd.edu  |  |
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