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| Title: Student Building Staff | |
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| Description: | |
| <p>Student Building Staff assist in the overall maintenance of the campus center and its buildings to include but not limited to; the daily upkeep of the facilities, the completion of maintenance responsibilities, the reporting and completion of maintenance assignments (limited work orders).</p> <p>Student Building Staff are required to be patient, observant and detail-oriented.</p> | |
| Skills Required/ Desired | |
| <ul style="list-style-type: none"> ■ Ability to maintain the campus center and buildings ■ Assist with emergency procedures if needed (i.e. Fire alarms) ■ Maintain building cleanliness, security and report concerns to Campus Services professional staff (i.e. monitoring of inventory, furniture conditions, out of the ordinary situations, etc) ■ Ability to complete event set ups for a given event ■ Ability to utilize basic maintenance equipment ■ Customer service focused ■ Ability to use scheduling software, office suite, and other software package. ■ Demonstrated understanding of the event services policies on campus to include but not limited to; Campus services reservation policy, Alcohol policies, Dance policy, etc. ■ Ability to lift about 35lbs ■ Other duties as assigned | |
| Location: Campus Services | |
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| Hours: Variable and Flexible | |
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| Period of Employment: Fall and Spring Semester | |
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| Contact Person (s): Derek Costa x8188 DCosta1@umassd.edu Jenna Costa x3062 u_j2costa@umassd.edu | |
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